



## MEDICAL ASSISTANT PROGRAM GUIDE (FALL START)

### FIRST SEMESTER (FALL)

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS	CLOCK HOURS
Basic Body & Structure w/Medical Terminology	MAST	1003	4	150
Introduction to Computer Technology	CSCI	1010	3	112.5
Clinical Procedures I	MAST	1222	4	150
Administrative Procedures I	MAST	1214	4	150
<b>SEMESTER CREDIT HOURS</b>			<b>CTS 15</b>	<b>562.5</b>

### SECOND SEMESTER (SPRING)

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS	CLOCK HOURS
English Composition	ENGL	1010	3	112.5
Phlebotomy	MAST	2100	4	150
Pharmacology for Medical Assistants	MAST	2143	3	112.5
Professionalism for Health Care Providers	MAST	2221	1	37.5
Clinical Procedures II	MAST	2132	4	150
<b>SEMESTER CREDIT HOURS</b>			<b>CTS 15</b>	<b>562.5</b>

### THIRD SEMESTER (SUMMER)

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS	CLOCK HOURS
Medical Assistant Externship	MAST	2222	2	75
Clinical Procedures III	MAST	2212	4	150
<b>SEMESTER CREDIT HOURS</b>			<b>CTS 6</b>	<b>225</b>
			<b>CTS 36</b>	<b>1350</b>
<b>CTS- MEDICAL ASSISTANT (36)</b>				

**ALL COURSES MUST BE COMPLETED WITH A GRADE OF "C" OR BETTER.**

# PREREQUISITES MEDICAL ASSISTANT

ALL DEVELOPMENTAL REQUIREMENTS MUST BE SATISFIED BEFORE SCHEDULING ANY CLASSES.

COURSE	PREREQUISITES
MAST 2132 (Clinical Procedures II)	MAST 1222 (Clinical Procedures I)
MAST 2212 (Clinical Procedures III)	MAST 2132 (Clinical Procedures II)
MAST 2222 (Medical Assistant Externship)	MAST 1003, MAST 1214, MAST 1222, MAST 2100, MAST 2132, MAST 2211, MAST 2221, & MAST 2143

*\*Concurrent Enrollment = Courses must be taken at the same time as the designated class. Prerequisite = Course(s) must be taken before the designated course.*

## ADMISSION REQUIREMENTS:

1. Completed RPCC admission application
2. Submit OFFICIAL college transcripts
3. Successful scores on the ACCUPLACER/ACCUPLACER NEXT/ACT.
  - a) Must be three (3) years old or less from program admittance date
  - b) Test scores must be:**

<u>ACCUPLACER</u>	<b>OR</b>	<u>ACCUPLACER NEXT</u>	<b>OR</b>	<u>ACT</u>
_____ Language/Sentence Skills		_____ Writing		_____ Reading
_____ ENGL 0099 score 60-85		_____ ENGL 0099 score 225-249		_____ Writing
_____ ENGL 1010 score 86-117		_____ ENGL 1010 score 250+		_____ Math
				_____ Science

4. Submit a RPCC Medical Assistant application.
5. Submit immunization records, valid State Issued driver's license or ID, birth certificate, and social security card.
6. **Applications will NOT be reviewed without the required ACCUPLACER/ACCUPLACER NEXT/ACT scores.**