

RIVER PARISHES COMMUNITY COLLEGE

HUMAN RESOURCES OFFICE
P.O. BOX 2367, GONZALES, LA 70737, (225) 743-8547

APPLICATION FOR STAFF POSITION

River Parishes Community College seeks to hire full and part time faculty who meet academic and professional requirements established by the Southern Association of Colleges and School Commission on Colleges. Therefore, faculty members hired to teach college level courses **“must have completed at least 18 graduate semester hours in the teaching discipline and hold at least a master’s degree.”** Faculty hired to teach developmental or remedial courses **“must hold a baccalaureate degree in a discipline related to their teaching assignment and have either teaching experience in a discipline related to their assignment or graduate training in remedial education.”** (Principles of Accreditation, SACS, 2008).

This application must be completed in its entirety and a resume submitted in order for you to be considered for a faculty position at River Parishes Community College. Information contained in a resume or other attachment will not be accepted in lieu of your completing this application. Official college/university transcripts sent directly from the institution to RPCC will be required prior to final selection. Evidence of meeting the minimum qualifications must be clearly stated on this application in order for you to be considered for employment with the College.

Please print or type Today’s Date: _____ SSN _____

Name: _____
Last First Middle

Address: _____
Street City State Zip Parish/County

E-Mail Address: _____

Home Phone:(____)_____ Work Phone:(____)_____ Cell: _____

Position applying for: _____

How were you referred for this position: ___ Ad ___ RPCC Employee ___ Other: _____

List the area(s) in which your graduate courses total 18 or more semester hours:

1. _____ / _____ 2. _____ / _____
Area Sem. hours Area Sem. hours

List the college level courses you have taught:

1.	6.	11.
2.	7.	12.
3.	8.	13.
4.	9.	14.
5.	10.	15.

Education:

Name and Location of School	Dates of Attendance				Diploma, Degree of Certification Earned and Date	Degree Major	Semester Hours Completed
	From		To				
	Mo.	Yr.	Mo.	Yr.			
College							
College							
College/Other							

List professional, business or industrial related certificates/credentials you hold:

Employment History:

1. Name of Employer:		Telephone:	Name & Title of Supervisor:
Address (City, State & Zip):			
Employment Dates: From: To:	Full-time __ Part-time __ Hours per week ____	Initial Position Title: _____ Final Position Title: _____	
2. Name of Employer:		Telephone:	Name & Title of Supervisor:
Address (City, State & Zip):			
Employment Dates: From: To:	Full-time __ Part-time __ Hours per week ____	Initial Position Title: _____ Final Position Title: _____	
3. Name of Employer:		Telephone:	Name & Title of Supervisor:
Address (City, State & Zip):			
Employment Dates: From: To:	Full-time __ Part-time __ Hours per week ____	Initial Position Title: _____ Final Position Title: _____	

Applicant EEO Data

The State of Louisiana requests the data below so we may comply with federal Equal Employment Opportunity Law requirements. The information provided in no way influences employment prospects.

BIRTH DATE _____

GENDER _____ Female _____ Male

MARITAL STATUS _____ Married _____ Single

RELIGIOUS PREFERENCE: _____ Catholic _____ Jewish _____ Protestant _____ Other

ETHNICITY: _____ Black/Non-Hispanic _____ Asian/Pacific Islander _____ American Indian/Alaskan

_____ Hispanic _____ White/Non-Hispanic _____ Other

Provide a brief statement of your philosophy regarding community colleges and describe your professional work style (you may use additional pages if necessary):

Certification and Consent:

I hereby certify that all statements made in this application are true, and I agree and understand that any misstatement of material facts herein may cause forfeiture on my part of all rights to any employment. I authorize River Parishes Community College to obtain reference/background checks as needed. I also agree to not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance or firearm while on college property or while conducting any activity involving the College.

Signature of Applicant

Date

River Parishes Community College, a member of the Louisiana Community and Technical College System, is an affirmative action, equal opportunity employer.