



Violation of Student Code of Conduct Report Form

Purpose:

For faculty, staff or students to report an incident in which they believe a student violated the RPCC Student Code of Conduct. (Related Policy: Student Code of Conduct, found in 2019-2020 Catalog).

Reporter's Information

Reporter's Name: _____ Lola Number: _____

Phone Number: _____ Email Address: _____

I am a (check one): Faculty Member Staff Member Student

Incident Information

Place of Incident: _____

Date of Incident: _____ Approximate Time of Incident: _____ am/pm

Student Information

Name of Student: _____ Lola Number (if known): _____

Email address of student (if known): _____

Phone number of student (if known): _____

Summary of Incident (attach additional pages if needed)

Routing Instructions

Completed forms can be either:

1. Printed and delivered to the Student Services Office at the Gonzales, Reserve, or Westside Campus; or
2. Emailed to studentservices@rpcc.edu

For Office Use Only (if report is hand delivered):

Date Received: _____ **Received By:** _____

This form must be given to the Chief Student Affairs Officer.