



REQUEST TO AUDIT A COURSE

Purpose:

To request to audit a course. Auditing a course means that you will not earn college credit for the course and the course will not be included in the calculation of your grade point average or enrollment status (full-time, part-time) for insurance, financial aid, or other purposes. This form must be completed and turned into the Student Services Office by the last day to register/add classes, as noted on the Academic Calendar. The tuition and fees for auditing a course are the same as those for taking the course for credit.

Student's Name: _____	Lola Number: _____
Email Address: _____	Phone Number: _____

Semester in which you wish to audit a course: Fall _____ Spring _____ Summer _____

Program of Study: _____

List below the course(s) you wish to audit:

CRN#	Subject	Course Number	Section	# of Credits	Days	Time

Routing Instructions

Completed forms can be either:

1. Printed and delivered to the Student Services Office at the Gonzales, Reserve or Westside Campus; or
2. Emailed to studentservices@rpcc.edu

For Office Use:

This form must be given to the Registrar's Office

Processed by: _____ Processed date: _____

Date Student Notified: _____