

RPCC Timeline for the Program Review and Assessment Process

Fall Semesters

- * During faculty convocation: all new rubric data, graduate/alumni survey data, ETS data, and CCSSE data (only odd years) is discussed with faculty and sent to division and program coordinators.
- * Administer the TECH and General Education rubrics for first semester courses (Rubric Data).
- * Collect Rubric Data.
- * Enter Data for TECH and Gen Ed rubrics.
- * Evaluate the TECH programs using the PIP (every fall of odd years).
- * TECH programs complete the SLO improvement plan (if applicable).
- * Implement improvement strategies from the SLO improvement forms for the upcoming fall semester.
- * TECH industry advisory boards meet (complete PIP review every fall of odd years).
- * Order ETS tests (electronic version).
- * Administer graduate, alumni, and institutional surveys.
 - ✓ Require students to complete graduation surveys before being allowed to sign out for graduation.

Spring Semesters

- * During faculty convocation: all new rubric data, graduate/alumni survey data, ETS data, and CCSSE data (only odd years) is discussed with faculty and sent to division and program coordinators.
- * Administer the TECH and General Education rubrics for second semester courses (Rubric Data).
- * Collect Rubric Data.
- * Enter Data for TECH and Gen Ed rubrics.
- * Evaluate the Transfer programs using the PIP (every spring of even years).
- * Transfer programs complete the SLO improvement plan (if applicable).
- * Transfer advisory committees meet (every spring of even years to complete the PIP form).
- * PRAC chairman meets with all program coordinators and division coordinators to review rubric data, survey results, ETS results. PRAC chairman reviews the PIP forms and advisory/committee meeting minutes (as available), SLO improvement plans, rubrics (for any necessary updates), and program matrices. The Program Review Assessment Chart is completed.
- * Implement improvement strategies from the SLO improvement forms for the upcoming fall semester.
- * Administer the ETS test to students in second-level courses.
- * Administer graduate, alumni, and institutional surveys.
 - ✓ Require students to complete graduation surveys before being allowed to sign out for graduation.