

## LCTCS 2021 Payroll Calendar for Web Time

**Employees must submit electronic timesheets to approvers for approval by the input deadline by 9:00am**  
**Approvers/Proxies have until 12:00pm deadline date to approve the hours.**

### Pay Date

Pay Period	Begin Date	End Date	Input Deadline	Deadline	Insurance Month	Check Date
1	12/28/2020	<b>01/10/2021</b>	01/08/2021	01/08/2021		<b>01/15/2021</b>
2	01/11/2021	<b>01/24/2021</b>	01/22/2021	01/22/2021	<b>February</b>	<b>01/29/2021</b>
3	01/25/2021	<b>02/07/2021</b>	02/05/2021	02/05/2021		<b>02/12/2021</b>
4	02/08/2021	<b>02/21/2021</b>	02/19/2021	02/19/2021	<b>March</b>	<b>02/26/2021</b>
5	02/22/2021	<b>03/07/2021</b>	03/05/2021	03/05/2021		<b>03/12/2021</b>
6	03/08/2021	<b>03/21/2021</b>	03/19/2021	03/19/2021	<b>April</b>	<b>03/26/2021</b>
7	03/22/2021	<b>04/04/2021</b>	*04/01/2021	*04/01/2021		<b>04/09/2021</b>
8	04/05/2021	<b>04/18/2021</b>	04/16/2021	04/16/2021	<b>May</b>	<b>04/23/2021</b>
9	04/19/2021	<b>05/02/2021</b>	04/30/2021	04/30/2021		<b>05/07/2021</b>
10	05/03/2021	<b>05/16/2021</b>	05/14/2021	05/14/2021	<b>June</b>	<b>05/21/2021</b>
11	05/17/2021	<b>05/30/2021</b>	05/28/2021	05/28/2021		<b>06/04/2021</b>
12	05/31/2021	<b>06/13/2021</b>	06/11/2021	06/11/2021	<b>July</b>	<b>06/18/2021</b>
13	06/14/2021	<b>06/27/2021</b>	06/25/2021	06/25/2021		<b>07/02/2021</b>
14	06/28/2021	<b>07/11/2021</b>	07/09/2021	07/09/2021	<b>August</b>	<b>07/16/2021</b>
15	07/12/2021	<b>07/25/2021</b>	07/23/2021	07/23/2021	<b>FREE</b>	<b>07/30/2021</b>
16	07/26/2021	<b>08/08/2021</b>	08/06/2021	08/06/2021		<b>08/13/2021</b>
17	08/09/2021	<b>08/22/2021</b>	08/20/2021	08/20/2021	<b>September</b>	<b>08/27/2021</b>
18	08/23/2021	<b>09/05/2021</b>	*09/02/2021	*09/02/2021		<b>09/10/2021</b>
19	09/06/2021	<b>09/19/2021</b>	09/17/2021	09/17/2021	<b>October</b>	<b>09/24/2021</b>
20	09/20/2021	<b>10/03/2021</b>	10/01/2021	10/01/2021		<b>10/08/2021</b>
21	10/04/2021	<b>10/17/2021</b>	10/15/2021	10/15/2021	<b>November</b>	<b>10/22/2021</b>
22	10/18/2021	<b>10/31/2021</b>	10/29/2021	10/29/2021		<b>11/05/2021</b>
23	11/01/2021	<b>11/14/2021</b>	11/12/2021	11/12/2021	<b>December</b>	<b>11/19/2021</b>
24	11/15/2021	<b>11/28/2021</b>	*11/24/2021	*11/24/2021		<b>12/03/2021</b>
25	11/29/2021	<b>12/12/2021</b>	**12/10/2021	**12/10/2021	<b>January</b>	<b>12/17/2021</b>
26	12/13/2021	<b>12/26/2021</b>	**12/17/2021	**12/17/2021	<b>FREE</b>	<b>12/31/2021</b>

\*Indicate payroll processing will begin early due to a holiday.

\*\*Subject to change