



CATALOG YEAR: 2023-2024 ASSOCIATE OF APPLIED SCIENCE BUSINESS ADMINISTRATION

All courses must be passed with a "C" or better. Developmental courses will not be applied to the degree. Students are encouraged to utilize Degree Works (accessible in LoLA) to track their academic progress.

FIRST SEMESTER

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS
Introduction to Business	BUSN	1100	3
Introduction to Computer Technology	CSCI	1010	3
Personal Finance	BUSN	1330	3
Customer Service	BUSN	1000	3
Financial Accounting	ACCT	2010	3
SEMESTER CREDIT HOURS			15

SECOND SEMESTER

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS
Computer Applications	CSCI	2010	3
Completion of all courses above with a "C" or better qualifies the student for the Certificate of Technical Studies (CTS)- Business Administration (18 credit hours)			
Macroeconomics	ECON	2010	3
English Composition I	ENGL	1010	3
Choose a Mathematics Course	MATH	1100, 1203, 1300, or 1500	3
Legal Environment of Business	BUSN	2200	3
SEMESTER CREDIT HOUR			15

THIRD SEMESTER

COURSE NAME	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS
Microeconomics	ECON	2020	3
CHOOSE A CONCENTRATION (12 credit hours)			
Accounting Concentration	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS
Managerial Accounting	ACCT	2020	3
Tax Accounting	ACCT	2613	3
Intermediate Accounting	ACCT	2210	3
Computerized Accounting or Payroll Accounting	ACCT	2413 or 2513	3
Human Resources Concentration	COURSE PREFIX	COURSE NUMBER	CREDIT HOURS
Human Resources Management	HURM	2213	3
Employment Law	HURM	2223	3
Compensation & Benefits	HURM	2023	3
Principles of Management	MGMT	2010	3
SEMESTER CREDIT HOURS			15

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FOURTH SEMESTER

	COURSE PREFIX	COURSENUMBER	CREDIT HOURS
Natural or Physical Science Elective (Choose any Biology, Chemistry, Geology, Physical Science, or Physics course)	BIOL, CHEM, GEOL, PHSC, PHYS	****	3
Humanities Elective (Choose from: Intro to Visual Arts, Music Appreciation, Intro to Theater, or Spanish)	ARTS 1010, MUSC 1010, THTR 1020, SPAN 1000		3
Techniques of Speech	SPCH	1200	3
Business and Professional Communication	ENGL	2300	3
Elective	BUSN, ECON, HURM, CSCI, ACCT, MGMT	****	3
SEMESTER CREDIT HOURS			15
Certificate of Technical Studies (CTS) – Business Administration = 18 credit hours			
Technical Diploma (TD) – Business Administration = 45 credit hours			
Associate of Applied Science (AAS)- Business Administration= 60 credit hours			